



**FSC® General Assembly 2014**  
Seville, Spain, 7-14 September

To: All FSC Members

From: FSC Secretariat

Date: 20 December 2013

Action: For Information - update on GA 2014 preparations

The 7th FSC General Assembly will be conducted from September 7<sup>th</sup> to 14<sup>th</sup>, 2014, in Seville, Spain.

A dedicated website for the FSC GA will be launched early in January 2014, with all relevant information for registration, program, logistics, hotels, and so on.

Meanwhile, this letter informs you about motion submission and also invites you to send us a proposal for side meetings at the FSC GA 2014.

## **1. Procedure for Bringing Motions to the General Assembly**

All motions proposed for consideration by the General Assembly shall first be submitted to the Motions Committee. At the 64<sup>th</sup> Board of Directors Meeting last November, the FSC Board of Directors designated a Motions Committee. The Terms of Reference of the Motions Committee and timetable are attached.

- i. Each proposed motion must contain the name and affiliation of the person proposing the motion (the proposer) and the name of two persons seconding the motion. Only individual members or the designated representative of an organizational member (with no outstanding membership fees) can propose or second a motion.
- ii. Each proposed motion must be clearly identified as either an amendment to the Statutes or Principles & Criteria or as a policy amendment.
- iii. Proposed Motions to amend the Statutes or Principles & Criteria are called Statutory Motions.
- iv. Proposed motions must clearly identify the specific title, section and paragraph to be amended. The proposed amendment shall first set forth the current language from the applicable document, and then set forth the proposed new language, additions or deletions.
- v. Motions to change FSC policies or operational procedures are called Policy Motions. They reflect the right of members to submit initiatives related to the Organization's work, activities, mission and purpose.
- vi. In order to aid the General Assembly when considering a motion, the person making the motion should include a brief paragraph which explains the purpose of the motion,

[www.ga2014.fsc.org](http://www.ga2014.fsc.org)

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or which supplies additional information, in addition to the actual language of the proposed motion.

- vii. The proposer should include an estimate of the costs of implementing the motion. The Motions Committee will ask the Secretariat to prepare an estimate of the legal and financial implications. The estimates may be presented to the General Assembly, and to all FSC Members, to enable them to take account of these implications when making their decisions.

The FSC Board of Directors may express its collective position or comments on any motion, and individual members of the FSC Board of Directors may speak to any motion.

**Don't miss the deadline of 7<sup>th</sup> March 2014 to submit your motion!**

## **2. Call for Side Meetings at the FSC General Assembly 2014**

The FSC General Assembly brings together stakeholders and experts from around the world. A program of side meetings provides participants the opportunity to delve deeper into the issues addressed in formal sessions and highlight their diverse activities in promoting responsible stewardship of the world forests. To aid in handling requests for meetings, FSC is issuing a call for side meetings with a deadline of 28 February 2014.

Side meetings take place outside of the formal FSC GA sessions, and are organized to share experiences and increase opportunities for dialogue among the FSC General Assembly delegates. At the FSC General Assembly in 2011, almost 20 diverse side meetings were held, in which participants were actively engaged in addressing the crucial links between the welfare of people and forests.

### **How to submit a side meeting proposal**

Interested parties are encouraged to send recommendations and proposals for the side meetings program to FSC. The submissions should include a description of the requested event, identification of all organizing partners, thematic focus, possible speakers, and the event's potential contribution to the goals and objectives of the FSC General Assembly 2014. Meetings will be accepted based on space availability and accommodated on a first-come, first-served basis. All requests should be submitted to [ga2014@fsc.org](mailto:ga2014@fsc.org),

Deadline for submission of proposals: 28 February 2014

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