



**FSC® General Assembly 2014**  
Seville, Spain, 7–14 September

To: All FSC Members

From: FSC Secretariat

Date: 23 May 2014

Action: For Information – Update #4 on FSC General Assembly (GA) 2014 preparations

**FSC General Assembly  
September 7–14 2014  
Seville, Spain**

[Update #1](#) on GA 2014 preparations (dated 20 December 2013) provided information on motion submissions and invited you to send us your proposals or recommendations for side meetings.

[Update #2](#) on GA 2014 preparations (dated 6 February 2014) provided more information about motion templates and upcoming deadlines.

[Update #3](#) on GA 2014 preparations (dated 10 April 2014) provided details of the logistics, registration, program, motions and subsidies.

This Update #4 on GA 2014 preparations provides the following:

1. **Update on accommodation options for the GA 2014** [click here](#)
2. **Quorum for the General Assembly 2014** [click here](#)
3. **FSC GA program: preliminary program for 8–10 September** [click here](#)
4. **FSC Strategic Planning Day on Sunday, 7 September** [click here](#)
5. **FSC GA 2014 motions** [click here](#)
6. **FSC GA 2014 registration** [click here](#)
7. **Financial support requests for members to attend the FSC GA 2014** [click here](#)

**1. Update on accommodation options for the GA 2014**

We thank all members and FSC stakeholders who have already made hotel reservations. The Hotel Barceló Sevilla Renacimiento (GA venue) has informed us that **there are still rooms available** so participants are kindly advised to make their reservations as soon as possible to avoid disappointment.

**Hotels & room rates**

Special rates have been arranged for GA participants at the Hotel Barceló Sevilla Renacimiento, as well as at other hotels nearby:

[www.ga2014.fsc.org](http://www.ga2014.fsc.org)

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### A. Hotel Barceló Sevilla Renacimiento (\*\*\*\*\*)



The Barceló Sevilla Renacimiento hotel (entirely refurbished in 2012) is situated in Seville on the banks of the Guadalquivir River. It offers 295 light-filled and spacious rooms measuring 40m<sup>2</sup>, with large, comfortable beds. The modern, relaxing décor and services on offer – such as Wi-Fi and 24-hour room service – will make your stay in Seville an unforgettable experience.

**\*Breakfast included**

[Click here to make a reservation>>](#)

### B. Hotel Monte Triana (\*\*\*)



A 10-minute taxi ride from the GA venue, the Hotel Monte Triana has 114 spacious rooms (available as twin beds, double beds, pillow menu, three beds, and adjoining rooms). There is also free Wi-Fi and ample parking facilities. Most rooms have views onto a typical Andalusian courtyard, portraying a tranquil and relaxing setting.

**\*Breakfast included**

[Click here to make a reservation>>](#)

### C. Hotel TRYP Sevilla Macarena (\*\*\*\*) **NEW**



The hotel's central location allows a leisurely 20-minute walk to Seville Cathedral, the Torre del Oro (Golden Tower) and the Real Alcázar (Moorish palace). The hotel boasts a magnificent Seville-style patio, a panoramic swimming pool (or sun deck depending on the season) with views of the most important monuments in the Andalusian capital. The proximity to the historical heart of the city and easy access to the airport make it one of the best hotels in Seville for a sightseeing visit. The hotel meeting facilities and proximity to the Cartuja business and finance hub also make it ideal for business travel.

[Click here to make a reservation>>](#)

*More hotel options to come in future updates.*

## 2. Quorum for the GA 2014

In order for the GA to be valid, a quorum must be reached of more than 50% of the voting power of the members of each chamber referred to in the Statutes of the Organization.

In order to achieve quorum levels, we ask that as many FSC Members as possible support us by attending the GA; or, if this is not possible, by passing the power to vote to another FSC Member who is attending. Please be aware that, according to the new FSC statutes, only FSC Members can represent other Members at a GA. In addition, a Member can represent a maximum of five organizational Members and an unlimited number of individual Members, and either group can be drawn from any of the three chambers.

**If you are not planning to attend**, please use [this format](#) to appoint a proxy and, if deemed appropriate, to give instructions on how to vote on each point on the Agenda. **Please contact the member you are appointing as your proxy** beforehand and ask them to confirm their attendance at the GA. To facilitate

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this process, afterwards we will circulate, at a later stage, a list of all Members who have confirmed their participation in the GA.

### **3. FSC GA 2014 program: preliminary program for 8–10 September available**

The preliminary program for Monday to Wednesday is available on the GA website:

- **GA side events:** about 50 parallel sessions of 90–120 minutes each will be held on Monday to Wednesday, prior to the two-day Members' Assembly. We recommend that participants check all the sessions so they can begin to plan their individual event schedules. Nearer the time, we will send out a registration form and ask participants to indicate which side events they would like to attend. [Click here to see the side events planned for the GA 2014](#)
- **FSC+20 Forum:** we are also pleased to announce the FSC+20 Forum – *Forests full of life, a life full of forests* – which will take place daily over 90 minutes. During the three sessions, leaders in business, policy, advocacy and human rights will take part in an open discussion about the greatest challenges facing our forests, our planet, and the future of FSC. The panelist's profiles will be available soon on the GA website. [For more information visit the FSC+20 GA section](#)

Please also note that field trip opportunities to FSC certified operations in Spain and Portugal are scheduled prior to, and after, the GA week. Detailed information about the field trips will be available by the end of this month.

### **4. FSC Strategic Planning Day on Sunday, 7 September**

On Sunday, 7 September one of the most important side meetings will take place – the Strategic Planning Day, where all FSC Members will have the opportunity to discuss strategic planning together.

In the next few days, we will provide you with more information on this unique opportunity to help shape the future of FSC. Please make a special effort to attend this key event.

### **5. FSC GA 2014 motions**

The deadline for resubmitting revised motions closed on 7 May 2014.

The GA Secretariat is currently arranging access to an online platform where FSC Members can read and discuss motions in advance of the GA.

To access the online platform, FSC Members will soon be invited to register and sent instructions on how to use the tool in order to read motions and contribute to discussions.

### **6. FSC GA registration**

We thank all Members and FSC stakeholders who registered during the Early Registration Fee period that closed on 30 April 2014.

Please note that the **Regular registration** period will end on 31 July 2014. [Click here to register now](#)

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## **7. Financial support requests for members to attend the FSC GA 2014**

Please note that the deadline for subsidy requests is **31 May 2014**. Any requests for subsidies received after the deadline will not be considered.

Before applying, please check the protocol for the allocation of subsidies. All members who require a subsidy to facilitate their participation must submit a subsidy request using [the form available here](#).

All requests will be processed in June. Members who applied for subsidies will be informed by 30 June at the latest.

If you require further help or advice, please contact the GA Secretariat at [ga2014@fsc.org](mailto:ga2014@fsc.org)

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